



Village of Old Brookville

201 McCouns Lane, Old Brookville, NY 11545

Tel. (516) 671-4664 Fax. (516) 671-4725

REQUIREMENTS FOR FILMING

On Company Letterhead please provide the following information:

1. Company Name
2. Contact Person, Name, email address and telephone number
3. Date and hours of operations
4. Number of persons expected to be on site.
5. Number of vehicles expected to be on and off site
6. Where vehicles will be parked.
7. Indicate any unusual special effects, i.e. gunshots, crashes, fire or any loud noises that will be part of the production.

In addition, the Old Brookville Police Department must be consulted for any safety precautions they may deem necessary. Contact at Headquarters is Lt. Walsh at 516-626-1300.

Certificates of Worker's Compensation and Liability Insurance must be submitted. The Village of Old Brookville should be named as a Certificate Holder and as an additional insured.

An Application fee of \$500.00 is due upon submission of your application.

The Permit fee of \$3,000 per day, including set-up and break-down days, must be paid upon approval of your application to the Village of Old Brookville.